STANDARD FORM 127
APRIL 1952
PRESCRIBED BY GENERAL
SERVICES ADMINISTRATION
REG. 3-IV-302.

REQUEST FOR OFFICIAL PERSONNEL FOLDER
(SEPARATED EMPLOYEE)

Submit in duplicate to the Federal Records Center, St. Louis, Mo.

1. DATE OF REQUEST

28 August 1957

SECTION I—TO BE COMPLETED BY REQUESTING OFFICE

General Services Administration
Records Management Service, Region 6
Federal Records Center
1724 Locust Street
St. Louis 3, Mo.

2. NAME (Last, first, middle)

Bane, Jack M.

3. NAME UNDER WHICH FORMERLY EMPLOYED FEDERALLY (If other than item 2)

4. DATE OF BIRTH

28 May 1918

5. FORMER FEDERAL EMPLOYING OFFICE (Agency, bureau or equivalent, address, and dates of employment)

Army Recruiting Service, Pentagon, Washington, D.C.   Dec. 1945 to Feb. 1946
War Department, Washington D.C. Dec. 1941 to Feb. 1943

(If formerly employed by agencies in addition to above, list under item 7)

6. PERSONNEL FOLDER ACTION (Check appropriate box)

[X] **a.** CURRENTLY EMPLOYED. REQUEST TRANSMISSION OF FOLDER COVERING PREVIOUS FEDERAL EMPLOYMENT FOR PERMANENT RETENTION

[ ] **b.** REQUEST TRANSMISSION OF FOLDER FOR TEMPORARY USE

[ ] **c.** CONSOLIDATE ATTACHED PAPERS WITH OFFICIAL PERSONNEL FOLDER PREVIOUSLY FORWARDED

7. REMARKS

SECTION II—FOR USE BY FEDERAL RECORDS CENTER, ST. LOUIS, MO.

8.

[ ] **a.** CONSOLIDATE ATTACHED PAPERS WITH FOLDER PREVIOUSLY FORWARDED

[X] **b.** FOLDER ENCLOSED   SEP 9 1957

[ ] **c.** FOLDER NOT LOCATED

[ ] **d.** FLAGGED. FOLDER TO BE FORWARDED WHEN LOCATED

[ ] **e.** FOLDER PREVIOUSLY REQUESTED IS ENCLOSED

[ ] **f.** FOLDER FORWARDED ON A LOAN BASIS IN LIEU OF INFORMATION REQUESTED. IF EMPLOYEE IS REHIRED, FOLDER SHOULD BE RETAINED BY YOUR AGENCY

9. REMARKS

NOTE.—Original will be used as charge-out by Federal Records Center. Duplicate will be returned as transmittal sheet when appropriate.

TO:
ADDRESS:

PLEASE FORWARD OFFICIAL
PERSONNEL FOLDER TO:

Office of Personnel
2430 E St. N. W.

ATTN:

Washington, D. C.
Attn: Personr   Officer

Requesting agency will type name and address
of office submitting request in address box.
To be used to mail folder or reply.

OFFICE OF PERSONNEL